

**PROPOSED MEMBERS' ALLOWANCE SCHEME**  
**Financial Year 2024/25**

Appendix 2

Scheme of Allowances - The council's approved scheme of allowances payable to members of the council for the financial year 2024/25 is set out below -

	2024/25	
	<b>Special Responsibility Allowance (Recommendation 3)</b>	Allowance £
1	Leader of the Council	17,303
2	Deputy Leader of the Council	11,461
	Mayor	12,134
3	Cabinet Members (x 9)	10,467
	Chair of Planning Committee	9,420
	Chair of Licensing Committee	8,374
	Chair of Scrutiny Panels (x 4)	8,896
	Leader of Minority Group	8,652
4	Chair of Health and Wellbeing (Board)	6,221
	Chair of Audit Committee	5,471
	Deputy Mayor	6,079
	Deputy Leader of Minority Group	5,730
5	Vice Chair of Planning Committee	4,595
	Vice Chair of Licensing Committee	4,084
	Vice Chair of Scrutiny Panels (x4)	4,339
	Lead Members/Cabinet Support (x 10)	5,106
	Appeals Committee	£261 per annum
	Co-optees Allowance	£44 per meeting
	Independent Persons Allowance	£44 per complaint referral
	Substitute Allowance (Procedure Rule D1.07 of the Council's Constitution)	£49 per meeting
6	<b>Basic Allowance (Recommendation 1)</b>	£7642.

***(Please note: Basic Allowance increase in 2024/25 - includes 'one-off' increase of £500 together with a 3.9% increase linked to the (CPI) Consumer Price Index (average), and then further annual increases up to a maximum of 3% to be linked to the CPI (average) for 2025/26 and 2026/27 – the percentage increase to be agreed by full Council and thereafter also applied for future four year terms of administration, subject to a required first year IRP review at the beginning of each of the four-year term of administration or as required by relevant statutory regulations.***

***Special Responsibility Allowances increase in 2024/25 includes increase by 3% for 2024/25 and then further annual increases up to a maximum of 3% to be linked to the CPI (average) for 2025/26 and 2026/27 – the percentage increase to be agreed by full Council and thereafter also applied for future four year terms of administration, subject to a required first year IRP review at the beginning of each of the four-year term of administration or as required by relevant statutory regulations).***

(1) Mileage Rates

***(Recommendation 5)***

Travel to be paid at the following approved Her Majesty's Revenue and Custom (HMRC) rates -  
Cars - 45p per mile  
Motorcycles - 24p per mile

An additional 5p per mile can be claimed in respect of each passenger carried to whom a travelling allowance would otherwise be paid.

A maximum of 5,000 miles has been set as eligible for claim. Any mileage incurred by members in the course of their duties, including meetings where members are representing North Lincolnshire Council's interests, which involves travelling outside the boundary of North Lincolnshire will not count against the maximum amount of mileage claimable.

In addition, the actual cost of tolls, ferries and parking fees may be claimed. Receipts, must be provided.

(2) Public Transport

If you are using public transport for journeys out of the council's area you may use standard class travel only. Wherever possible travel arrangements should be pre-booked in advance in order to allow better access to discounts. These can be obtained through the group office. Receipts or used tickets (train tickets tube fare tickets etc) should be retained and produced as receipts. The reimbursement of public transport costs is not taxable or subject to NI contributions.

(3) Hired transport

If you wish to hire a vehicle, please contact your group PA who will ensure that the best possible rates are obtained.

(4) Bicycle - Travel to be paid at the approved HMRC rate of 20p per mile.

(5) Subsistence

Subsistence allowances is not in the member allowance scheme and members will not therefore be able to claim.

(6) **Overnight rates**

Actuals, claimed to a maximum of (exc. VAT)

<b>London</b>	<b>£150.50</b>
Elsewhere	£88.10
Out of pocket expenses	£4.39 per night
Overseas allowance	£20.50 per night

Accommodation should be pre booked by group office staff in order for the council to reclaim VAT and take advantage of discounts.